

Drugs & Alcohol Policy

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Sponsor:	<i>Mr Mark Woodhouse, Deputy Headteacher</i>
Author:	<i>Mr Mark Woodhouse</i>
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Ownership and Control

History

Version	Author	Dated	Status	Details
1	Ge	21 st September 2011	Approved	Reviewed and approved by the Student & Community Committee on 21 st September 2011.
2	Kd	22 October 2014	Approved	Approved by the Student and Curriculum Committee 22 October 2014.
3	Wo	February 2018	Approved	Approved by the LGB 31 January 2018.

Intended Audience

Intended Audience	Intended Method of Distribution
All Staff	SharePoint Drive
Governors	SharePoint Drive

AMENDMENT TRACKER

Name of reviewer: Mark Woodhouse

Date of review: February 2018

Summary of all changes being proposed in this policy review:

Page	Clause	Details of amendment
4	7	Removal of the words "Treat as a code red A4 incident and" as the school behaviour policy has changed.
5	1	Removal of the words "the appropriate A4" and replaced with "an appropriate" due to changes in the school behaviour policy.
4	5	Removal of the words "is an A4 incident in the school's behaviour policy and" due to the change in school behaviour policy.

The possession, use or supply of an illegal or unauthorised drug* or *alcohol*, or being under the influence of such a drug/*alcohol*, in school, on school premises or during school activities is unacceptable.

A drug/*alcohol* related incident is any incident where the school has reason to be concerned for the immediate or long-term safety or welfare of an individual student or group of students and where drugs/*alcohol* are significant or contributory factors.

The school is committed to the health and safety of its students and will take appropriate action to safe-guard their well-being. To this end the school will ensure that:

- Drugs/*alcohol* education is part of the PSHE/Citizenship programme at KS3/KS4
- Students have access to up to date information on sources of help via the pastoral system
- Appropriate referrals to external agencies are made via the Inclusion Manager for students requiring support because of a drug/*alcohol* related issue
- Governors and staff continue to work towards achieving Healthy Schools status
- The possession, use or supply of illegal and other unauthorised drugs or *alcohol* should be referred to and dealt with by a member of the Senior Leadership Team
- Drugs awareness training is part of the staff development programme

Procedures for a member of staff who suspects a student is under the influence of drugs/*alcohol*:

- Refer immediately to a member of SLT
- Show no suspicions to the student, make no comments and carry out no investigation

Procedures for SLT dealing with a suspected drug/*alcohol* related incident:

- If a student appears to need medical assistance, this should be given priority and a first aider contacted immediately.
- Staff should take temporary possession of the substance in the presence of an adult witness. The substance should be stored securely in a plastic bag.
- The student should be interviewed, the incident fully investigated and records kept.
- The student may be requested to show the content of his/her bags or pockets. This should be done in the presence of an adult witness. If the student refuses, the police may have to be called.
- Parents/carers should be informed of any incident involving illegal or unauthorised drugs or *alcohol*.
- If no drugs are found but suspicions remain regarding drug use, especially where unauthorised drugs are involved, telephone the student's parents recommending a visit to the doctor.
- If a student is found in possession of or under the influence of illegal or unauthorised drugs/*alcohol*, an appropriate consequence will apply following the investigation. This might be a fixed –term exclusion, pastoral support plan or a permanent exclusion.



- The Headteacher will consider permanently excluding any student found supplying drugs or in possession of class A, B or C drugs. In all cases the police will be informed.
- Police will be contacted to collect and dispose of any illegal drugs.
- Only the Headteacher or Chair of Governors will deal with any media involvement.

* unauthorised drugs include prescription drugs intended for someone other than the student and other narcotic substances and various solvents.

The law gives staff the power to search without consent for weapons, knives, alcohol, illegal drugs and stolen items (21st April 2011).